

MINUTES
REGULAR COUNCIL MEETING
3 SOUTH MAIN STREET
THORNVILLE, OHIO
October 28, 2019

Council Members:

Kristina Roshon
Lynne Snider
Josh Hultgren
Daria Carr

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Darrell Ball, Chief of Police
Gina Kaetzel, Council Clerk
Melissa Tremblay, Fiscal Officer

Guests Present: Travis Ball Jared Ball Daniel Ball

Jonathan Spohn Adena Graham Julie Spohn Alyssa Schwartz Becky Schwartz
Nathan Johnson Jennifer Johnson Travis Hagans Dale Brussee Robert Thomas
Lis Donavan William Barker, Sheriff

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on October 28, 2019, at 7:00 p.m. by saying the Pledge of Allegiance.

Mayor Dan Harmon asked for a **motion** to excuse Council member Erica Cook. Council member Daria Carr made a **motion** to excuse Council member Erica Cook and was seconded by Council member Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Mayor Dan Harmon asked for a **motion** to excuse council member Abby Frick. Council member Josh Hultgren made a **motion** to excuse Council member Abby Frick and was seconded by Council President Kristina Roshon. A roll call vote was taken with all member voting aye.
Motion passed 4-0

Roll Call:

Roll Call was taken with Council President Kristina Roshon, Councilmember Lynne Snider, Councilmember Daria Carr, Councilmember Josh Hultgren present. Councilmember Abby Frick and Councilmember Erica Cook were absent.

Motion to Approve the Business Agenda for Monday, October 28, 2019: Mayor Dan Harmon requested a **Motion** to approve the Business Agenda for the Regular Council meeting on Monday October 28, 2019. A **Motion** was made by Council President Kristina Roshon, and seconded by Councilmember Lynne Snider. A roll call vote was taken with all Councilmembers voting aye.
Motion passed 4-0

Motion to Approve the Minutes from Regular Council Meeting September 23, 2019: Mayor Dan Harmon requested a **Motion** to approve the minutes from the regular council meeting on September 23, 2019. A **Motion** was made by Council President Kristina Roshon and was seconded by council member Daria Carr. A roll call vote was taken with all councilmembers voting aye.
Motion passed 4-0

Mayor Dan Harmon introduced Perry County Sheriff Barker for an awards presentation. Sheriff Barker had Sgt. Briggs read a letter of recommendation that he submitted to Sheriff Barker in recognition of Thornville Police Chief Ball and Captain Spohn. Chief Ball and Captain Spohn were both awarded with the Lifesaving Award.

Chief Weekly also spoke and honored Adena Graham and Aaron Holman, EMS, for their part in the resuscitation of a patient who was not breathing.

Cathy Ankrum – Somerset Christmas Festivities

Mayor Dan Harmon had handouts for everyone from Cathy Ankrum regarding the Somerset Parade and said that he would be riding in the parade as the Mayor of Thornville.

Presentation of Bills:

Mayor Dan Harmon asked for a motion to pay the bills. A **Motion** was made by Council member Josh Hultgren and was seconded by Council President Kristina Roshon to pay the bills for September 2019. A roll call vote was taken with all members voting aye.

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 28, 2019

Motion passed 4-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Council President Kristina Roshon made a **motion** to receive the bank reconciliation for September 2019 and was seconded by council member Lynne Snider. A roll call vote was taken with all members voting aye.

Motion passed 4-0

Fiscal Officer's Report- Fiscal Officer Melissa Tremblay said that she really did not have anything to report. She did speak with Dick Shelly's representative and Attorney Brian Zets regarding sidewalks in the Village. She wanted to give council a heads up on what they told her about the possible donation to repair sidewalks.

Fiscal Officer Melissa Tremblay said that Mr. Shelly is willing to make a donation for the repair of sidewalks in the Village. There is a list of sidewalks that need fixed that has been submitted from Mr. Shelly. Attorney Zets said that we can receive the donation from Mr. Shelly, but we may be opening the door for a lot of problems from residents. Mr. Shelly wants to donate to the Village and not the individuals whose sidewalks need fixed. If the village does not want to accept the donation then the sidewalks will not be fixed.

Council member Daria Carr asked if the Village accepts the donation money to fix the sidewalks, does the maintenance fall to the Village or to the homeowner? Fiscal Officer Melissa Tremblay said that Attorney Zets said that it would fall to the homeowner but it would have to be in an agreement between the Village and the homeowner. There is a list of about a dozen sidewalks that Mr. Shelly would like to see fixed, including digging up tree roots and whatever else is needed to make the sidewalk safe.

Village Administrator Traci Sturgill said that she spoke with ADR and it would cost about \$1,000 per report, per sidewalk, to deem a sidewalk hazardous and to do the paperwork for it.

Fiscal Officer Melissa Tremblay said that the homeowner does not have to accept the donation, and we would then have to cite them into court for sidewalk violations. Fiscal Officer Melissa Tremblay suggested the citation be made thru Perry County Courts

Fiscal Officer Melissa Tremblay told Mr. Shelly that she would get back with them once Council made a decision one way or the other pretty quickly. Fiscal Officer Melissa Tremblay said that we need to stop going back and forth and made a decision. Fiscal Officer Melissa Tremblay told Council that she would get back in contact with Mr. Shelly tomorrow to let him know it was going to go to committee next month. Fiscal Officer Melissa Tremblay said that she doesn't want to say everything needs to come thru her, but they want to stop all the chatter between Mr. Shelly, the attorneys, and council. Mr. Shelly wants to write a check and hopefully get started before winter.

Mayor Dan Harmon said that the committee will discuss the sidewalk donation and get back to Mr. Shelly in regards to the donation. Council will let Fiscal Officer Melissa Tremblay know what they decide.

Police Report for September 2019: Police Chief Ball

- Chief Ball reported several incidents in the Village for the month of September 2019. A copy was distributed to all Councilmembers.
- Mayor Dan Harmon announced that Chief Ball has put in his letter of resignation for retirement. Village Administrator Traci Sturgill has put ads in the appropriate publications to fill the position. Mayor Harmon thanked Chief Ball for his service.

Administrator's Report: Village Administrator Traci Sturgill

- Village Administrator Traci Sturgill addressed council in regards to Trick or Treat night – to change or not to change. The surrounding Villages/Townships do not cancel due to weather but it will be up to council what they want to do for the Village of Thornville.

Mayor Dan Harmon asked if anyone wanted to make a **motion** to change the Trick or Treat night. There was not a **motion** made.

- Village Administrator Traci Sturgill thanked Council member Josh Hultgren for the winter apparel he provided for the Village Employees. Travis Hagans also thanked Council member

MINUTES
REGULAR COUNCIL MEETING
3 SOUTH MAIN STREET
THORNHILL, OHIO
October 28, 2019

- Josh Hultgren. Village Administrator Traci Sturgill said that Council member Josh Hultgren brought in gloves, hand warmers and feet warmers for the employees.
- Village Administrator Traci Sturgill reported that Travis Hagans cut off the end caps on the Thornhill sidewalk handrail.
- Post office update. Village Administrator Traci Sturgill reported that they are still hoping to start on the parking lot before the end of the year. The post office had to go back and request more money to remove the old foundation.
- Village Administrator Traci Sturgill announced that two seats have been opened up on the Zoning Board and those seats have been Posted. Council President Kristina Roshon stated that she wished Finance was still here so she could ask if there were any funds in which we could have the zoning positions as paid positions.
- Village Administrator Traci Sturgill will call surrounding zoning boards and see if these positions are paid. The Mayor is in charge of the Zoning Board, it does not fall under any of the committees.
- Village Administrator Traci Sturgill spoke with Stan Kncx, owner of the building next to the Village Offices, and he is going to finish the outside of the building next door to look nice like the Village offices, and the apartments. He will need to obtain a building permit from Zanesville for commercial use.
- Village Administrator Traci Sturgill said that Travis Hagans had a good idea of paving the volleyball court for parking during the baseball season down at the park. The volleyball court is a mess and it will get the cars out of the alley for baseball games.
- Mr. and Mrs. Walker sent a letter about their alley being a mess. Travis Hagans videotaped the alley and he is going to try and hot mix the bad spots. The Village will add it to our list to be re-paved in 2020.
- Village Administrator Traci Sturgill asked that in order to help preserve the alley's, do we need to avoid having the trash trucks driving down the alleys? We need to see if the trash cans should be moved back out front and out of the allies for trash pickup. Council President Kristina Roshon remembers some people had trash cans in the front and some in the alleys - she asked if we need a motion to have them moved? Council President Kristina Roshon asked Village Administrator Traci Sturgill to contact the trash company and see if they would like to come up with a plan of where they want the trash cans placed. Council member Lynne Snider suggested Village Administrator Traci Sturgill talk to Andrew with the trash company.
- A resident came in and asked if they could place a business advertising sign in their yard. Village Administrator Traci Sturgill could not find anything in the Zoning Book in regards to business signs. Mayor Dan Harmon said that they are allowed to place the signs, except in Thornhill.
- Village Administrator Traci Sturgill said that the excavator is also on the agenda tonight for a vote. The excavator and trailer are \$44,334.68. It is a Bobcat and it came in at the lowest price. The money is located under "other" in water, sewer, and storm sewer. for financing. (\$20,000/\$20,000/\$5,000) The Bobcat has a two- year warranty up to 2,000 hours. Attorney Zets has said that leasing is a "no" for government. They feel this excavator should last about 30 years.

Public Hearing

Mayor Dan Harmon opened the Public Hearing at 7:33 p.m. for ORDINANCE NO 19-14.

- **ORDINANCE 19-14 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR, OR HER DESIGNEE, TO ADVERTISE BIDS TO SELL PARCEL #390090110000, CURRENTLY OWNED BY THE VILLAGE OF THORNHILL, AND DELCARING AN EMERGENCY. 2ND READING.**

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 28, 2019

Traci Sturgill reminded everyone that we are going to discuss this process again in committee to see if we are going to go thru with the sale of just the Firehouse or to sell the parking lot with the firehouse.

Mayor Dan Harmon closed the public hearing at 7:34.

Mayor's Report for September 2019: Mayor Dan Harmon presented the Mayors Report

- **Monthly Water Report to Perry County Commissioners for September 2019:**

Mayor Harmon asked for a **motion** to receive the monthly water report to Perry County Commissioners for September 2019. With no discussion held, a **motion** was made by Councilmember Lynne Snider to receive the Monthly Water Report to the Perry County

Commissioners for September 2019 and was seconded by Councilmember Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 4-0.

- **Monthly Water Report to Council for September 2019:**

Mayor Harmon asked for a **motion** to receive the monthly water report to Council for September 2019. With no discussion held, Council President Kristina Roshon made a **motion** to receive the Water Report to Council for September 2019 and was seconded by Council member Josh Hultgren. A roll call vote was taken with all members voting aye.
Motion passed 4-0.

- **Mayor's Court Report for September 2019:**

Mayor Harmon asked for a **motion** to receive the monthly Mayor's Court Report for September 2019. With no discussion held, Council member Josh Hultgren made a **motion** to receive the Mayor's court report for September 2019 and was seconded by Councilmember Daria Carr. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Committee Reports for August 2019:

- **Special Events - Ad Hoc - Did not meet**

- **Finance Committee - Daria Carr**

- Discussed the need of the speed calculators – and it was determined that the job can be done with current staff and tools
- Discussed the appropriation ordinance for 2020
- Village Administrator Traci Sturgill discussed the gas tax and what that could bring to the Village
- Discussed the new excavator

- **Parks and Rec - Lynne Snider**

- Village Administrator Traci Sturgill and Fiscal Officer Melissa Tremblay let the committee know that we lost about \$2,500 at the pool. We had to purchase some needed equipment
- Committee member Erica Cook talked about maybe taking away the out of village cost versus the village cost for a pool pass in order to get more people to purchase pool passes. Once it was explained that parks and rec has a tax for Village residents, councilmember Erica Cook understood why out of town people are charged more.
- Thank God for Travis Hagens

- **Personnel- Committee Chair Kristina Roshon**

- The Committee discussed how the employees would like Columbus Day and Presidents Day as a paid day off. Village Administrator Traci Sturgill is going to talk to surrounding villages and see how they handle that those two holidays with their employees.

- **Rules- Committee - did not meet**

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3 SOUTH MAIN STREET
THORNVILLE, OHIO
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• **Public Facilities & Safety- Committee Vice Chair Kristina Roshon**

- Discussed the sale of the firehouse. Attorney Zets brought it to Village Administrator Traci Sturgill's attention that no one would be able to build on the lot if someone decided to tear the firehouse down as the lot is too small. The Committee is going to discuss selling the parking lot with the firehouse.
- Discussed Ordinance 19-17 – the towing ordinance, we tabled this ordinance
- 111 E. Columbus Street, four people have mentioned the safety issue and the need for a railing. We have tabled this until the next committee meeting. The handrail would be paid for out of the donation money.
- We discussed how much it would cost to pave the parking lot next to the firehouse. The cost would be \$21,000
- We discussed if Village Employees can bid on the firehouse. Attorney Zets said that they can as long as they have not voted on anything with the firehouse.

Zoning and Planning Commission: Councilmember Lynne Snider gave a report on the Zoning and Planning Commission.

- Resident Dale Brussee asked about the property next to the Village offices for safety concerns.
- Exit Signs for the Village Offices. Village Administrator Traci Sturgill has ordered new batteries for the signs.
- Chief Weekly told Village Administrator Traci Sturgill not to do anything with the offices until they do their inspections.

Unfinished Business:

- **ORDINANCE NO. 19-14 AN ORDINANCE AUTHORIZING THE VILLAGE ADMINISTRATOR, OR HER DESIGNEE, TO ADVERTISE BIDS TO SELL PARCEL #390090110000, CURRENTLY OWNED BY THE VILLAGE OF THORNVILLE, AND DECLARING AN EMERGENCY.**
2nd READING

New Business:

- **ORDINANCE NO. 19-15 AN ORDINANCE APPROVING A TWO PERCENT (2%) PAY INCREASE FOR ALL VILLAGE EMPLOYEES AND DECLARING AN EMERGENCY.**
1ST READING
- **ORDINANCE NO. 19-16 2020 ANNUAL APPROPRIATION ORDINANCE AND DECLARING AN EMERGENCY FOR THE VILLAGE OF THORNVILLE.**
1ST READING
- **MOTIONS FOR THE FOLLOWING ITEMS:**

Mayor Dan Harmon asked for a **Motion** to purchase the new excavator and trailer for \$44,334.68. Council President Kristina Roshon made a **motion** to purchase the new excavator and trailer for \$44,334.68. Council member Josh Hultgren seconded the **motion**. A roll call vote was taken with all Council members voting aye.
Motion passed 4-0

Council comments:

Lynne Snider – None

Kristina Roshon – Council President Kristina Roshon suggested to Village Administrator Traci Sturgill one day last week to ask for sponsorship for chairs at the pool from local businesses. They could have their sponsorship put on the loungers or chairs.

The Personnel Committee is going to discuss wage comparisons with what other Villages are paying their employees.

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
October 28, 2019

Council President Kristina Roshon asked if salt had been ordered for the Village. Village Administrator Traci Sturgill informed her that the salt has been ordered and delivered.

Josh Hultgren – none

Daria Carr - None

Citizens Comments: -

Citizen Dale Brussee commented on the sidewalks that are going to be repaired. Is it his understanding that this is a onetime donation only, not a yearly thing? Council President Kristina Roshon explained that he heard the same thing Council heard tonight. The donation, is going to be for the total amount of the total cost, or just \$100,000 or is it going to be the total amount for everything to fix the sidewalk including tree removal? Village Administrator Traci Sturgill said that Ron and Dick Shelly talked to Butch Brown in regards to the sidewalks that Dick Shelly feels need replaced and gave Dick Shelly a price.

Citizen Dale Brussee asked if the Village is going to be an agent now for the money or for the people? Council member Daria Carr said that we are not doing private work, just to keep it clear. Dale Brussee said we are associated with the money, so are we financing or are we an agent for the people doing the work, you said you What is the responsibility the Village is going to have?

Councilmember Daria Carr stated that since agency is a legal term of arts, it is better left to the solicitor to handle stuff like that.

Council President Kristina Roshon explained that it has not been voted on in committee.

Citizen Dale Brussee asked if the Village has an Engineering firm? Village Administrator Traci Sturgill said that ADR is our engineering firm, they are just not on retainer.

Citizen Nathaniel Johnson introduced himself and his wife Jennifer. They have moved here from Ripley, West Virginia, July 29th. This is our first council meeting and they just wanted to introduce themselves and see what is up.

Mayor Dan Harmon welcomed them.

Announcements: None

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Lynne Snider and was seconded by Council President Kristina Roshon. A roll call vote was taken with all members voting aye.
Motion passed 4-0

Meeting adjourned at 7:57 p.m.



Mayor Dan Harmon



Gina Kaetzel, Council Clerk